

## Spend Management OpsInsight Training

The Spend Management OpsInsight training is a monthly one-hour overview of the OpsInsight reporting tool. During the training, we will discuss accessing canned reports, building new reports and scheduling reports. The training is geared towards users with OpsInsight access who need to dig deeper into data.

Please click links below to Register for any future 2020 Spend Management OpsInsight Trainings.

April 28<sup>th</sup>

May 26<sup>th</sup>

June 30<sup>th</sup>

July 28<sup>th</sup>

August 25<sup>th</sup>

September 29<sup>th</sup>

October 27<sup>th</sup>

November 24<sup>th</sup>

December 29<sup>th</sup>

The online training is provided via Zoom.

**Eastern Time:** 2:00 PM to 3:00 PM

**Central Time:** 1:00 PM to 2:00 PM

**Mountain Time:** 12:00 PM to 1:00 PM

**Pacific Time:** 11:00 AM to 12:00 PM